

Minutes

**Monroe Downtown Development Authority
Regular Meeting
Wednesday, April 21, 2021
Electronic Meeting Held via ZOOM
Monroe City Hall**

Chairperson Tony Trujillo called the meeting to order at 8:34 a.m.

1. Roll Call

Present: Mayor Robert Clark (City of Monroe, 8:37am), Scott Kegerreis (Monroe Township), Deb Staelgraeve (Frenchtown Township), William Slicker (City of Monroe), Anthony Trujillo (City of Monroe), Tiffany Harper (Monroe Township)

Excused: Mackenzie Swanson; Mary Hastings

Staff: Michelle LaVoy, Clerk-Treasurer;
Annette Knowles, Downtown/Economic Development Coordinator

Guest: Suzanne Wetzel and Dr. Kojo Quartey (Monroe County Community College)

2. Vision Statement – Read by Chairman Trujillo

Mayor Clark joined the meeting.

3. Additions/Deletions to the Meeting Agenda – None

4. Public Comments – None

5. Consent Agenda

- A. Approval of Agenda
- B. Approval of Minutes
 - ❖ Wednesday, March 24, 2021 Regular Meeting
- C. Financial Reports:
 - ❖ March, DDA Revenue and Expenditure Report FY 2020-2021
 - ❖ March, DDA Itemized Expenditure Report FY 2020-2021

Motion by Staelgraeve, seconded by Mayor Clark to approve items on the Consent Agenda. ***Motion carried, all ayes***

6. New Business

A. DDA Information Session #1

In accordance with Public Act 57 of 2018, Annette Knowles presented Fiscal Year 2021-2022 Work Plan and Budget. Representatives from Monroe County Community College were present.

B. Exercise to Identify Top 10 Underutilized Downtown Projects

Annette Knowles presented and reviewed various Downtown properties as identified by board member submissions. Discussion followed.

7. Other Business

A. Work Plan Updates

Annette Knowles provided updates.

8. Board Member Comments/Administrative Comments -

William Slicker stated he believes the Board needs to make sure some smaller projects are completed to see progress.

Scott Kegerreis stated he has seen significant improvement on the trash downtown.

Anthony Trujillo thanked everyone and stated everyone wants to continue to see things moving forward.

9. Adjournment

Motion to adjourn by Kegerreis, seconded by Mayor Clark at 9:24 a.m. **Motion carried, all ayes.**